

***MN SOPHE Board Meeting of the Executive Committee and Officers***

**Date:** November 12, 2021

**Time:** 10:00 a.m.-11:30 p.m.

**Location:** Via Zoom: [Link](#)

**AGENDA**

- Call to order & approval of agenda – Kelly
- Roll call – Jean
- Secretary’s report and approval of [October 1, 2021](#) Minutes
- Old business
  - Goals for 2021 Updates and Progress Reports
    - Explore scholarship program opportunities for students and professionals
    - Explore process and documents needed for becoming a 501(c)(3) organization
    - Explore partnering opportunities with other organizations
- New business
  - SOPHE Annual [Report](#) due Dec 3, 2021 - Kelly
  - Other
- Officer and Committee Reports
  - President Report –Kelly
    - Open board positions for 2022:
      - Continuing Education Chair
      - Advocacy Chair
      - Student Representative
  - Past-president Report – Suzanne
    - National SOPHE Meetings Representation, pg. 11, V. B., [Policy manual](#) - board action needed to approve budging up to \$500 per year to assist the MNSOPHE Advocacy Chair or proxy to attend the national Advocacy Summit.
    - [Policy and Procedure Manual Revised November 2021](#) approval
  - President-elect Report - Mary
  - Student Representative Report - Sia and Kayla
  - Treasurer Report—Cherylee
  - [Advocacy Report](#) – Derek
  - Communications - Taylour
  - Delegate Report—Judith
  - Membership Report—Taylour
  - Awards Report - Liz
    - We had two press releases published for finalists for the awards: Andrea Orest in Cook

County (Cook County Herald) and Amy Caron in Steele County (Owatonna People's Press). Unfortunately the recipients of the awards and the presidential citations did not get published in papers. Still great to have coverage!

- Awards have been sent out and received.
- Next year, we have a lot of potential to continue the growth of this. We could maybe look into a student award next year??
- Question for Cherylee- Wondering if I could get reimbursed for sending out awards- around \$60. This shouldn't be a problem in the coming years if the awards are in-person.
- I'm grateful for a superb awards committee and wonderful year recognizing some amazing health educators!
- o Continuing Education—Antonia
  - Advocacy webinar Wednesday December 1st. Hoping to have promotional stuff out before Thanksgiving?
  - Annual Summit- 19 people applied for CHES/MCHES
  - National SOPHE Continuing Education call this afternoon. They will discuss Jot Form that will be implemented in future payment/post-event sharing. This is the primary way they would like payments moving forward.
    - **JotForm:** <https://form.jotform.com/212203653343142>
      - o will know more information after this afternoon's call!

- Celebrations and good news
- Good of the Order
- Adjournment

Next meeting: December 10, 2021, 10:00 am