

**MNSOPHE *MN SOPHE Board Meeting of the Executive Committee and Officers***

**Date:** December 11, 2020

**Time:** 10-11:30 AM

**Location:** Via Zoom <https://umn.zoom.us/j/477776736>; Meeting ID: 477 776 736; **Code: MNSOPHE1**

**AGENDA**

Call to order & approval of agenda – Suzanne

Roll call – Jean

**Old Business**

- Secretary's report and approval of [November 13, 2020](#) Minutes
- Goals for 2020 Updates and Progress Reports
  1. Implement an awards recognition program
    - Implemented; Chair and committee in 2021
  2. Explore scholarship program opportunities for students and professionals –
    - Revisit in 2021
  3. Explore process and documents needed for becoming a 501(c)(3) organization - Cherylee, Suzanne
    - Revisit in 2021
  4. Explore partnering opportunities with other organizations
    - Memorandum of Understanding (MOU) with other organizations
- Chapter re-designation – October 16, 2020-2025 - Suzanne
- Chapter report to national - Suzanne
- [Student Representative Selection](#) - Suzanne and Kelly
- By-laws updates, October 2020: Review and approve - Joe

**New Business**

- Member survey – Liz, Mary
- Officer and Committee Reports
  - President Report –Suzanne
  - Past-president Report – Joe

- President-elect Report - Kelly
  - January Meeting and July Meeting
- Student Representative Report - Madeline
- Treasurer Report—Cherylee
- Advocacy Report – Derek
- Communications - Mary
- Continuing Education—Antonia
- Delegate Report—Judith
- Membership Report—Liz

6. Good of the Order

7. Adjournment