

MNSOPHE ***MN SOPHE Board Meeting of the Executive Committee and Officers***

**Date:** April 10, 2020  
**Time:** 10-11:30 AM

**Location:** Via Zoom <https://umn.zoom.us/j/477776736>

**MN SOPHE google drive folder:** <https://drive.google.com/drive/folders/1LC6d9-FMZ3CfgYRlmD25LJKOxvqp-uD-?usp=sharing>

**AGENDA**

Roll Call

Call to order & approval of agenda

Old Business

* Approval of [March 13, 2020 minutes](https://docs.google.com/document/d/1vp8dmhKr9uahUBp4NtyRN6JUxgMS204vvADJaagcAs0/edit?usp=sharing)
* Goals for 2020 Updates and Progress Reports
  1. Implement an awards recognition program – Karl Larson, ad hoc committee
     + [Professional of the Year application](https://docs.google.com/document/d/1dE2yh05FkkgfThiLzkIl6sNH8VakJIvo_ChqnDamXbE/edit?usp=sharing) Revision
     + [Bylaw revision proposal](https://docs.google.com/document/d/1qxV5w1P1vTaazHOHkLtSVg6BF1vewRzeaCYHaMlrA28/edit?usp=sharing)
     + Create a Presidential Citation
  2. Explore scholarship program opportunities for students and professionals
     + Examples from other chapters – Judith
     + Establish a Hannah Cooper Scholarship
     + Ad hoc committee needed
  3. Explore process and documents needed for becoming a 501(c)(3) organization (Cherylee lead)
  4. Explore partnering opportunities with other organizations
* Internship proposal implementation – Mary and Liz

New Business

* COVID-19 How has your work changed? Stories from Members - Judith & Liz
* Journal Health Education & Behavior has put out a call for perspective pieces on COVID-19.

[https://www.sophe.org/news/rapid-call-for-perspectives-on-covid-19-and-health-education-behavior/](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sophe.org%2Fnews%2Frapid-call-for-perspectives-on-covid-19-and-health-education-behavior%2F&data=02%7C01%7Cjudith.luebke%40mnsu.edu%7C4f392d70f40b4c58196908d7dbfffc4a%7C5011c7c60ab446ab9ef4fae74a921a7f%7C0%7C1%7C637219764820622413&sdata=jP5IKdKFymqnc6ZCXpXKu0jzKnDqv5Oejk1CqCPY%2Bl0%3D&reserved=0)

* May Webinar – Derek and Antonia
* CHES/MCHES List Request Permission Form from SOPHE – Mary & Liz
* Officer and Committee Reports

- President Report – Suzanne

- Past-president Report – Joe

- President-elect Report- Kelly

[2020 Summit Planning](https://docs.google.com/document/d/1p8y8ROCp_MSRd4L4AnqRQMTA63rhGJAtSLpRwBIsKVo/edit) Report - October 22, 2020

- Student Representative Report-Madeline - Treasurer Report—Cherylee

- Advocacy Report – Derek

- Delegate Report—Judith

- Membership/Communication Report—Liz and Mary

- Continuing Education—Antonia

6. Good of the Order

7. Adjournment