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July 2023 Agenda

July 21st, 12- noon

***MN SOPHE Board Meeting of the Executive Committee and Officers***

Topic: MN SOPHE's Board Meeting

Time: Jul 21, 2023 12:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81137464412?pwd=UjdFTEFpakxEeGs4QmliTG0xSERKZz09>

Meeting ID: 811 3746 4412

Passcode: 607616

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**Resources:**

* [Board Google Main Folder](https://drive.google.com/drive/folders/1kyjv4A3S3r-rE19GW0EJITJl8Zz2yAbr?usp=sharing)
* [Meeting Expectations](https://docs.google.com/document/d/16gCMIMNEmDzTphtVhYfFfaAv_vZEJjpxmEOwVH5tHPo/edit)
* [2023 Meeting Schedule](https://docs.google.com/document/d/1v81kMeJdV1yeYShE07UO91kl4ExqqNQfuI7L0Me9Q88/edit)

**AGENDA:**

**Chat Icebreaker, Agenda, and Roll Calls** **(12:00 PM - 12:10 PM)**

Call to order, introductions & approval of agenda – Liz

Roll call – Jean

**Old Business (12:10 PM - 12:15 PM)**

* Approval of June 2023 Minutes submitted by Jean available [here](https://docs.google.com/document/d/1NUc1hcsI_4ui3LPjDomS_a-aGjmJe8Z7/edit)

**New Business (12:15 PM - 12:30 PM)**

1. **Board Member Nominations** 
   1. [Form](https://docs.google.com/forms/d/e/1FAIpQLScA4jjREgeR3cp0KbHArtRahMlwb3hA0aKDz_X4dM_WTr4VOg/viewform)
   2. [Verbiage](https://docs.google.com/document/d/1n3bGremGcygew9kxeTSudew0q4egMcPOiqJ8ZRegdzs/edit)
   3. Who do you know? Invite potential nominees to board meetings!
   4. Continuing Ed Chair
   5. Communications Chair
      1. Good for students
   6. Secretary
      1. Good for students
   7. President-elect
      1. CALLING ALL BOARD MEMBERS!
2. **MN SOPHE flavored tobacco restriction sponsorship from ALA** (Katie)
   1. Updates
      1. toolkit
      2. MN SOPHE day at the capitol
      3. sticker contest
   2. Questions for the group
3. **2023 Goals - Updates on Progress (12:30 PM - 12:40 PM)**

* **Develop year-round board recruitment** - President and others
  + Next meeting in August after board meeting
* **Analysis of current governing documents** (Bylaws and Policies and Procedures) - Mary, Jean, and subgroup
* **Increase membership**- In Membership and Communications report

**Officer and Committee Reports (12:40 PM - 12:58 PM)**

1. **Officer and Committee Reports - Board Members, add your notes below - Verbal report 1-3 minutes.**

* **Communications Report- Sia**
* **National Delegate- Wendy**
  + July HOD meeting: Reviewed National SOPHE strategic plan and discussed how local chapters can/should align with national SOPHE. Some takeaways from breakout groups:
    - Chapters report having to constantly rebuild as leadership changes. Some chapters have outdated strategic plans and bylaws. Request for National SOPHE to consider a paid consultant to assist with this process.
    - Local chapters don’t always fall on the same timeline regarding strategic plan, so it can be difficult to align.
    - [MN SOPHE Strategic Plan](https://docs.google.com/document/u/0/d/1HG4nLEGOrj6Lb-J5ESL37O5Bvbaud97nQHDjSNdXNz0/edit).
* **Continuing Education- Cat**
  + Help us promote the August webinar!
    - BIG shout out to Lindsay for helping facilitate this webinar for me while I’m out on a work trip.
  + Working on setting up September webinar with Katie
  + Oct- will start on creating the review process based off when the speakers get their information into our google form for the summit
  + Did sign up to attend summit in person to help
* **Student Reps- Zhanna and Nuri**
  + Creating email drafts that need to be sent out to the students and faculty members about the Coffee Chat
    - Need the email list for that from Taylour - professor list is on the drive
  + Creating Stickers and shirt designs
  + Documentary viewing ideas are getting created → shooting for Early September
  + Recruitment through Student volunteers in UMD
    - Tap in students
  + Speaker for Mental Health and Tobacco use in Youth → Lauren from MDH
  + Tiktok Account for the younger generation for the next Student Rep - SFG as well for Marketing and advertising purposes
* **President-elect Report - Lindsay**
  + As a reminder our summit will be held at Clyde Iron Works in Duluth on October 19th- it will be an all day summit with the programming from 8am-4pm.
  + Registration is now open for the summit! Please help spread the word: <https://mnsophe.wildapricot.org/summit>
    - 50% off for board member registration (codes below)
      * Professional Board/Committee Members: BoardMember2023!
      * Student Board/Committee Members: StudentBoard2023!
  + We have 2 hotel room block options (see website for more details)
  + We are looking for sponsors- if you know of organizations interested please share our promotion items and connect them with me [lindaymnelson1@gmail.com](mailto:lindaymnelson1@gmail.com)
  + Looking to launch a t-shirt option for the summit- will be more general and can be sold year round
  + We will not be having a virtual option this year
  + We will be having a poster session and will be sending out communications at the end of August/early September when students are back in session
* **Treasurer Report- Katie**
* **Awards Report- PH**
  + One submission for OCPHEA
* **Membership Report- Taylour**
* **Advocacy Report- Lauren**
  + ASK: MN SOPHE officially signs letter to HHS and CMS to “work with CMS to design systems that comply with Medicaid requirements while ensuring that Medicaid enrollees have a fully represented, equitable voice in our democracy”
    - National SOPHE has already signed on
    - Minnesota recently passed AVR Implementation legislation though need guidance from Biden administration and CMS on how to appropriately implement the system
  + WIN**:** [HHS announced a new core objective:“Increase the proportion of the voting-age citizens who vote”](https://health.gov/healthypeople/objectives-and-data/browse-objectives/social-and-community-context/increase-proportion-voting-age-citizens-who-vote-sdoh-07/data?tab=data-table#data-table)
    - MN SOPHE publicly commented on this objective and partnered with MPHA and HDHP to help support this approval
  + Considering submitting an abstract for National Advocacy Summit
  + Voting and Health meeting: discussion on research visit training and the webinar we plan to coordinate for members. The theme is how to effectively have conversations with officials and government staff to understand political, social, and public health issues and how to best support the issues and positive change from a community perspective
  + Implementation of the 16- and 17-year old voter registration policy: looking to partner with my local high school to understand how I can strengthen the implementation and get minors registered to vote appropriately
    - Reached out to an old teacher to connect about the opportunity
* **Secretary’s Report – Jean**

Attended the wrap up meeting for the MPHA conference. Thanks again to Cat for making the CHES/MCHES application possible. Lessons learned from the conference were discussed. There was a good deal of attention to the virtual portion of the conference that did not work well. If they do it again, they will do a practice session. Consensus was to include virtual as an option because it can reach more people and those that cannot travel to the selected location. Early bird registration was helpful when planning for an in-person event (since Covid) and hosting out of the metro area.

I have sent MPHA our information about the Summit on Oct 19 and made the request for MPHA members to assist with CHES credit application.

* **Past-president Report –Mary**
* **President’s Report –Liz**
  + HES planning committee
    - attending and participating
    - Updating website with summit information
      * Webpage, sponsor page, parking, registration help with Taylour
  + Seeking board member nominations
  + Plan to assist with bylaws/policies and procedures consolidation
  + Board member feedback - [Jamboard link](https://jamboard.google.com/d/12gnQZi6xes-fewukmhlUCxLSg2r8Ha_pUE4ZeiMT5Yc/edit?usp=sharing) (anonymous)

**6. Good of the Order (12:58 PM - 1:00 PM)**

* National members - Please vote for revised bylaws.

**7.  Adjournment**

|  | **2023** |
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| President | Liz Heimer  [heimerliz314@gmail.com](mailto:heimerliz314@gmail.com)  507-848-7613 |
| President Elect | Lindsay Nelson  [lindsaymnelson1@gmail.com](mailto:lindsaymnelson1@gmail.com) or [lindsay.nelson@state.mn.us](mailto:lindsay.nelson@state.mn.us)  218-591-3866 |
| Past President | Mary Kramer  [mary.kramer-1@mnsu.edu](mailto:mary.kramer-1@mnsu.edu)  (614) 208-7115 cell |
| National Delegate | Wendy Schuh  [wendy.schuh@mnsu.edu](mailto:wendy.schuh@mnsu.edu)  507-317-1542 cell |
| Secretary | Jean Streetar  [jmstree27@gmail.com](mailto:jmstree27@gmail.com)  612-618-7822 |
| Treasurer | Katie Stapleton  [anokastorm@gmail.com](mailto:anokastorm@gmail.com)  608-386-1248 |
| Advocacy Chair | Lauren Witt  [witt.m.lauren@gmail.com](mailto:witt.m.lauren@gmail.com)  651-276-0151 (Cell) |
| Awards Chair | PH Moua  [pahoua.moua@olmstedcounty.gov](mailto:pahoua.moua@olmstedcounty.gov) or [phmoua1@gmail.com](mailto:phmoua1@gmail.com)  507-779-4528 |
| Comm Chair | Sia Xiong  [siaxiong95@gmail.com](mailto:siaxiong95@gmail.com)  (651) 338-6349 |
| Continuing Ed Chair | Cat Gangi  [gangi.catherine@gmail.com](mailto:gangi.catherine@gmail.com)  810-814-1767 |
| Membership Chair | Taylour Blakeman  [sopheminn@gmail.com](mailto:sopheminn@gmail.com)  (763) 267 4018 |
| Student Rep - Undergrad | Zhanna Dunagan  [zhanna.dunagan@mnsu.edu](mailto:zhanna.dunagan@mnsu.edu) |
| Student Rep - Grad | Nudrat Nawar  [nudratnawar.thakur@gmail.com](mailto:nudratnawar.thakur@gmail.com) |

**2023 MN SOPHE Board Meeting Schedule**

**3rd Friday of the Month**

**Noon - 1:00 PM**

February 17, 2023

March 17, 2023

April 28, 2023 -Note this is Fourth Friday of April\*

May 19, 2023

June 16, 2023

July 21, 2023

August 18, 2023

September 15, 2023

October - TBD based on annual conference

November 17, 2023

December 15, 2023



POSTER

