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June 2023 Agenda

June 16th, 12- noon

***MN SOPHE Board Meeting of the Executive Committee and Officers***

Join Zoom Meeting

<https://us06web.zoom.us/j/88362911218?pwd=S3FLZUtrWitCb1RRaEcvditlejd6UT09>

Meeting ID: 883 6291 1218

Passcode: 248996

One tap mobile

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+13126266799,,88362911218#,,,,\*248996# US (Chicago)

**Resources:**

* [Board Google Main Folder](https://drive.google.com/drive/folders/1kyjv4A3S3r-rE19GW0EJITJl8Zz2yAbr?usp=sharing)
* [Meeting Expectations](https://docs.google.com/document/d/16gCMIMNEmDzTphtVhYfFfaAv_vZEJjpxmEOwVH5tHPo/edit)
* [2023 Meeting Schedule](https://docs.google.com/document/d/1v81kMeJdV1yeYShE07UO91kl4ExqqNQfuI7L0Me9Q88/edit)

**AGENDA:**

**Chat Icebreaker, Agenda, and Roll Calls** **(12:00 PM - 12:10 PM)**

Call to order, introductions & approval of agenda – Liz

Roll call – Jean

**Old Business (12:10 PM - 12:15 PM)**

* Approval of April 2023 Minutes submitted by Lauren available [HERE](https://docs.google.com/document/d/1VY0p8XqZpz_HxNWKjJ6M2L-wzXenpdfk/edit)

**New Business (12:15 PM - 12:30 PM)**

1. **Board Member Nominations are open!** 
   1. [Form](https://docs.google.com/forms/d/e/1FAIpQLScA4jjREgeR3cp0KbHArtRahMlwb3hA0aKDz_X4dM_WTr4VOg/viewform)
   2. [Verbiage](https://docs.google.com/document/d/1n3bGremGcygew9kxeTSudew0q4egMcPOiqJ8ZRegdzs/edit)
   3. Who do you know? Invite potential nominees to board meetings!
   4. Continuing Ed Chair
   5. Communications Chair
      1. Good for students
   6. Secretary
      1. Good for students
   7. President-elect
2. **MN SOPHE flavored tobacco restriction sponsorship from ALA** (Katie)
   1. Updates
   2. Questions for the group
3. **2023 Goals - Updates on Progress (12:30 PM - 12:40 PM)**

* **Develop year-round board recruitment - President and others**
* **Analysis of current governing documents** (Bylaws and Policies and Procedures) - Mary, Jean, and subgroup
  + Starting in May 2023
* **Increase membership**- In Membership and Communications report

**Officer and Committee Reports (12:40 PM - 12:58 PM)**

1. **Officer and Committee Reports - Board Members, add your notes below - Verbal report 1-3 minutes.**

* **President-elect Report - Lindsay**
  + Have an official date/location for the summit: October 19th at Clyde Iron Works in Duluth
  + Save the Date is ready and has been shared via social media (thank you Sia!)
  + Summit registration is set to open at the end of June/early July. We will have early bird registration open from 1-2 months, then will increase the costs to regular pricing.
  + We are in the process of updating sponsorship communications. If you know of any organizations who may be interested in sponsoring our conference please let Lindsay know.
* **Treasurer Report- Katie**
* **Awards Report- PH**
  + Award application links posted in MDH community health mailbag
  + Awards updated on our webpage
  + Please continue to encourage colleagues and friends to apply. No submissions yet.
* **Membership Report- Taylour**
  + 82 total members (40 professional; 41 Student; 1 Emeritus)
  + 2 new members in the last month, both student members
  + Starting to help with conference registration
  + Working on Secretary position for MNSOPHE
* **Advocacy Report- Lauren**
  + Met with voting andhealth and we’re discussing how to support implementation of Democracy for the People Act and Restore the Vote acts
    - Showing support for AVR with MDH and DHS
  + Research Visit Training: planning for this with voting and health workgroup to understand how we can strengthen voting legislation outcomes and advocating for voting and health with government leaders
    - This will shape a long term advocacy plan with MPHA for voting and health
* **Communications Report- Sia**
  + In the last 28 days (May 17 - June 13):
    - # of people reached = 402 FB and 64 IG
    - # of people visited = 62 FB and 20 IG
    - # of new likes/followers = 1 FB (358 total) and 3 IG (143 total)
  + June posts: PRIDE, MN SOPHE [board recruitment](https://www.canva.com/design/DAFkoFtC9ww/HB8exCAQn1bQku0xCh8iBA/edit?utm_content=DAFkoFtC9ww&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton), MN SOPHE awards, Juneteenth, MN SOPHE summit
  + Attended the summit planning committee and am working on [sponsorship posts and summit promo images](https://www.canva.com/design/DAFlojcb1zk/AqEXxw2BLNNpatzu3LgeQw/edit?utm_content=DAFlojcb1zk&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton)
* **National Delegate- Wendy**
  + Chapter Conferences, Events, Networking Opportunities, Webinars: Send all upcoming event descriptions, dates, times & links to Tom Webb twebb@sophe.org for promotion and inclusion on SOPHE’s calendar
  + [Awards, Fellowships & Scholarships - Society for Public Health Education - SOPHE](https://www.sophe.org/about/awards-fellowships-scholarships/). Deadline: Friday, June 30, 2023
  + Updated ByLaws
* **Continuing Education- Cat**
  + 63 credits were given out through the MPHA conference (mostly were MN SOPHE members)
  + Timeline for end of year:
  + August 10: Period Poverty Webinar
  + September: Tobacco webinar? [katiemelendrezstapleton@gmail.com](mailto:katiemelendrezstapleton@gmail.com)
  + Would this work for you? We would need to start planning at the end of July/early August.
  + Oct 19: MN SOPHE Summitt
  + November 8: Overdose Fatality Review
  + December: Annual meeting?
  + Starting to review process for summit- building out review survey, and setting up review forms
  + Digital Wellness Workshop idea- Mary suggested this online workshop for CHES credit, and I wanted to discuss it with the board to see if we want to pursue this idea.
* **Student Reps- Zhanna and Nuri**
  + Working with the Minnesota Smoke Free Generation and Katie
    - Will be contacting the Partner Schools Soon
    - Have created Stickers, T-shirts, and posted them for competition
    - Meeting with Taylor
  + Created a JamBoard with ideas to host events for students
    - Process of creating logistics for the proposal
* **Secretary’s Report – Jean** 
  + I attended the MPHA Annual Business and Awards meeting on June 14. As part of the year-in-review, MN SOPHE was thanked for collaborating on the Governor’s Resolution recognizing Public Health Week, and for our work to provide CHES/MCHES credits at the annual conference.
  + I will attend the MPHA conference debriefing meeting on July 10. If anyone attended and has comments, please let me know. Cat and Liz, your comments are also valued!
  + Thank You! to those that took minutes while I was traveling in April and May.
* **Past-president Report –Mary**
  + Board by-laws/policies process
* **President’s Report –Liz**
  + HES planning committee
    - attending and participating
  + Sent out board nomination language and list
    - Coordinated with Sia
  + Plan to assist with bylaws/policies and procedures consolidation
  + Joined Advocacy Committee meeting

Lindsay - read updates

**6. Good of the Order (12:58 PM - 1:00 PM)**

* Sending well wishes to former board member, Judith Luebke. See below image of gift bag and card from MN SOPHE, courtesy of Mary Kramer.



**7.  Adjournment**

|  | **2023** |
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|  |  |
| President | Liz Heimer  [heimerliz314@gmail.com](mailto:heimerliz314@gmail.com)  507-848-7613 |
| President Elect | Lindsay Nelson  [lindsaymnelson1@gmail.com](mailto:lindsaymnelson1@gmail.com) or [lindsay.nelson@state.mn.us](mailto:lindsay.nelson@state.mn.us)  218-591-3866 |
| Past President | Mary Kramer  [mary.kramer-1@mnsu.edu](mailto:mary.kramer-1@mnsu.edu)  (614) 208-7115 cell |
| National Delegate | Wendy Schuh  [wendy.schuh@mnsu.edu](mailto:wendy.schuh@mnsu.edu)  507-317-1542 cell |
| Secretary | Jean Streetar  [jmstree27@gmail.com](mailto:jmstree27@gmail.com)  612-618-7822 |
| Treasurer | Katie Stapleton  [anokastorm@gmail.com](mailto:anokastorm@gmail.com)  608-386-1248 |
| Advocacy Chair | Lauren Witt  [witt.m.lauren@gmail.com](mailto:witt.m.lauren@gmail.com)  651-276-0151 (Cell) |
| Awards Chair | PH Moua  [pahoua.moua@olmstedcounty.gov](mailto:pahoua.moua@olmstedcounty.gov) or [phmoua1@gmail.com](mailto:phmoua1@gmail.com)  507-779-4528 |
| Comm Chair | Sia Xiong  [siaxiong95@gmail.com](mailto:siaxiong95@gmail.com)  (651) 338-6349 |
| Continuing Ed Chair | Cat Gangi  [gangi.catherine@gmail.com](mailto:gangi.catherine@gmail.com)  810-814-1767 |
| Membership Chair | Taylour Blakeman  [sopheminn@gmail.com](mailto:sopheminn@gmail.com)  (763) 267 4018 |
| Student Rep - Undergrad | Zhanna Dunagan  [zhanna.dunagan@mnsu.edu](mailto:zhanna.dunagan@mnsu.edu) |
| Student Rep - Grad | Nudrat Nawar  [nudratnawar.thakur@gmail.com](mailto:nudratnawar.thakur@gmail.com) |

**2023 MN SOPHE Board Meeting Schedule**

**3rd Friday of the Month**

**Noon - 1:00 PM**

February 17, 2023

March 17, 2023

April 28, 2023 -Note this is Fourth Friday of April\*

May 19, 2023

June 16, 2023

July 21, 2023

August 18, 2023

September 15, 2023

October - TBD based on annual conference

November 17, 2023

December 15, 2023



POSTER

