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| ***MN SOPHE******Meeting Agenda/Minutes/Summary*** |
| **Date:** May 10, 2019 | **Time:** 10-11:30 am |
| **Location:** Phone/Go-to-meeting |
| **Attending:** Joe Visker, President; Mary Kramer, Communication Chair; Suzanne Driessen, President Elect; Liz Heimer, Membership Chair; Kelly Kunkle, Continuing Education; Judith Luebke, National Delegate; and Jean Streetar, Secretary |
| **Absent:** Cherylee Sherry, Treasurer; Pat Stieg, Advocacy; Jessica Tilson, Student rep; and Karl Larson, Past President |
| **Facilitator:** Joe Vicker | **Recorder:** Jean Streetar |
| **Meeting Objectives:** |
| **Minutes Approved:** |
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| **Agenda Item** | **Discussion** | **Person assigned** |
| Call to Order, Approve Agenda  | Meeting was called to order at 10:05 am. Short agenda for this month. | Joe |
| Approval of April meeting minutes | Call for approval of April minutes was confirmed by members | Jean, add to document |
| Old Business1. Membership Survey
2. 2019 Summit Planning
3. Webinar
 | 1. Ongoing work with results from Membership Survey to support requests from Advocacy chair. Survey doc is posted on Google. FYI-Pat has submitted a scholarship request to attend the national advocacy summit scheduled for the fall.
2. Suzanne reported on the developments thus far for the MN SOPHE summit to be held on Oct 24 at Gustavus. Start time for the event will be 8:30 am. There will be a membership business meeting at the end of the event. Keynote has been confirmed and will be budgeted for $500. Other budget items to be finalized. There will probably be the need for sponsorships. The 501.C3 status could affect getting sponsorships-Cherylee to help finalize. Mary/Liz providing examples of sponsorship criteria/benefits. Poster session call for abstracts is in the works. Save the date information ready to send. 4.5 CHES credits will be available. There was discussion about the theme of Public Health and Art. It was suggested the committee develop a tag line to further define the conference direction, Decision needed soon for continued planning and marketing. Next meeting Monday, May 13.
3. Progress report on first webinar provided by Mary, Liz and Kelly. Date: June 18 at noon (CDT). Topic: “it’s Not Your Grandma’s Juicing.” Mary and Liz to present with Kelly as moderator. Kelly shared lessons learned for setting up a webinar with the national organization. This will help with future webinars. It was suggested that the price for CHES credits for non-members be $10 . A free credit would be available for members. One of the goals for offering webinars is to draw in more members at the $35.00 annual rate. A motion was made to allow the local MN chapter to pay for member CHES credits (a $2.00 per credit charge) who attend these webinars. Motion by Kelly; second by Joe. Motion passed. Further discussion regarding future webinars, time needed to plan, practice sessions, and a debrief of the first webinar experience at a future meeting.
 | JoeMary/LizSuzanne and planning committeeMary/Liz/Kelly |
| New BusinessOpen discussion | No New Business items.Discussion:* Question by Kelly about the status of the MN chapter’s guiding principles and revised by-laws. There is a 2019 revision available. Status of committee appointments needs to be reviewed along with who will recruit for positions that have terms ending this year.
* Need to finalize 501.C3 status especially for continued summit budget planning
* Liz provided a status report on T21 at the state legislative level. Press conference happening today. Session is scheduled to end May 20.
 | Board members at future meetingsJoe/Cherylee |
|  Reports1. President
2. President-Elect
3. Student Rep
4. Treasurer
5. Advocacy
6. National Delegate
7. Membership/Communications
8. Continuing Education
 | 1. Joe-discussed summer schedules and the possibility of meeting on a different day other than a Friday for June and July. Doodle poll will be sent.2. Suzanne-no further updates3. Jessica-absent4. Cherylee-absent. No budget report yet5. Pat Stieg provided the following written Advocacy report:NATIONAL1. The deadline to submit abstracts for the October Advocacy Summit is June 2.
2. The theme is on Social Justice and the focus is on opioids.
3. The SOPHE priorities from last years summit on gun violence prevention have been listened to by the House, as they have included $25 million for research on this topic in the HHS budget.

MINNESOTA1. We continue to provide letters of support for local municipalities looking at Tobacco 21 ordinances, most recently Lilydale and Mankato.
2. In the Legislature, adjournment is very near and several issues have yet to be resolved between the House, Senate and Governor - particularly on the budget.  New money for SHIP looks promising, although the House continues to include it in a renewal of the Provider Tax.  The Senate has money available for the program out of general fund dollars.
3. Passage of a state law on Tobacco 21 still has a slim chance, but the Senate presently does not support it.  However, expanding the Clean Indoor Air Act to include a ban on use of electronic cigarettes EVERY WHERE that smoking of tobacco is banned, looks very promising.
4. The MN SOPHE Advocacy Committee members are currently reviewing several National SOPHE resolutions to see if they might be adapted, and then adopted by MN SOPHE, so we could potentially take advocacy action on these issues, in the future.  These topics include Opioids, Mental Illness, Health Equity, Gun Violence and Healthy Aging.  I hope to have an update by the June Board meeting.

6. Judith discussed a forwarded email with information from the House of Delegates for items we might want to use for the MN summit. There are tumblers (swag) with chapter logos that could be purchased by attendee or given as speakers gifts. Swag was something members would like according to membership survey. President of National SOPHE is available for speaking at local chapter conferences. Check out technology theme campaign for Oct from National Institute of Health. Also discussed: some local chapters pay for elected officer to be national SOPHE members. Each local chapter needs at least 10 national memberships. Discussed this being a professional responsibility not a chapter responsibility. Discussed our local group wanting to use funds for scholarships, speakers, or a recognition awards vs. national membership.7. Liz reported that there are 86 members with renewals taking place. Two notices are sent for renewal and after one month non renewing members will be removed from the list serve. There could also be a future link to a short survey to find out why someone did not renew.Mary indicated that there will be a summer meeting of the membership committee to review the goals set out last year and to discuss new ideas.8.Kelly will be attending a national continuing education meeting next Tuesday and can report back on the transition to new criteria for CHES credentialing. There is also a quarterly report from chapters due soon. |  |
| Good of the order | Congratulations to those finishing the spring semester! |  |
| Adjournment | Meeting adjourned at 10:52 am |  |
|  | 2019 Meeting schedule: 2nd week of the month 10-11:30 AM. Dates: February 9, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13, 2019 | Doodle poll to be sent for possible change to summer dates. |
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Meeting Summary:

**SAVE the Date for the next MN SOPHE Summit! Thursday, Oct 24, 2019 at Gustavus (St. Peter, MN).** Plans continue for the second MN chapter summit. A keynote speaker, poster session and 4.5 CHES credits are some of the features being finalized at this time. Communications will continue over the summer for members and interested others. Stay tuned! Suzanne Driessen is the planning chair driessen@umn.edu and would welcome members interested in supporting these efforts.

**More Member Benefits!** Tune into the upcoming June 18 MN SOPHE webinar and receive *free* CHES credit. “It’s Not Your Grandma’s Juicing” will provide the latest on vaping and tobacco policies in MN. Start time is 12:00 pm CDT. Registration is available on the MN SOPHE website: <https://mnsophe.wildapricot.org>

**Speaking of Tobacco….** Advocacy continues for several MN tobacco legislative items still under review until the sessions ends on May 20. It’s not too late to get involved and have your voice count. Check out the Advocacy page on the website <https://mnsophe.wildapricot.org>

MN SOPHE is also considering future advocacy topics including: Opioids, Mental Illness, Health Equity, Gun Violence and Healthy Aging.  Contact Pat Stieg if interested patstieg@hotmail.com