



***MN SOPHE
Meeting Agenda/Minutes/Summary***

Date: September 16, 2022

Time: 1-2:30 pm

Location: Zoom

Attending: Mary Kramer, President; Liz Heimer, President Elect; Cherylee Sherry, Treasurer; Judith Luebke, National Delegate; Taylour Blakeman, Membership chair; Cat Gangi, Continuing Ed chair; Lauren Witt, Advocacy chair; Kelly Kunkel, Past President; Katie Stapleton and Kenia Gutierrez, Student Representatives; Jean Streetar, Secretary

Absent: Sia Xiong, Communications chair; PH Moua, Awards and Recognition chair

Facilitator: Mary Kramer

Recorder: Jean Streetar

Meeting Objectives:

Minutes Approved:

Agenda Item	Discussion	Person assigned
Call to order, Icebreaker, approve agenda	The meeting was called to order after a brief ice breaker with the question: "What 2-3 things are on your bucket list?"	Mary



	It was suggested we discuss elections for 2023 and Mary will add to her report. Motion by Liz and second by Taylour to accept the agenda. Motion approved	
Roll call	Sia and PH are not available today.	Jean
Old Business		
Approve minutes	August minutes were approved: motion by Kelly, second by Judith. Jean will add the approval date and send to Taylour for posting. Jean will send out meeting highlights to members	Jean, Taylour
Please report on progress in board and committee reports	<ul style="list-style-type: none"> • 2022 Goals – keep in mind as you are giving your report: <ol style="list-style-type: none"> 1. Explore process and documents needed for becoming a 501(c)(3) organization 2. Establish student scholarship awards – Student scholarship (\$250?) + Advocacy Summit 3. Explore partnering opportunities with other organizations 4. Professional development offerings quarterly 	Please make note of any progress on goals when reports are given.
Other		
New Business		



Officer and Committee Reports		
President-Mary	<p>Liz has sent out an email to members about interest in elected positions. No response thus far. Positions open for 2023:</p> <p>Awards- (year one from appointment in 2022). PH is interested in continuing.</p> <p>Advocacy- (year two of an appointed position for 2022). Lauren is interested in continuing.</p> <p>Treasurer-Cherylee will help mentor and assist with transition.</p> <p>Membership, National Delegate, President-Elect are all on the ballot.</p> <p>Goal would be to announce the election and candidates at the Summit with voting to follow (Oct to Nov). When sending out notices for nominations, include roles/duties and time commitment. Mary will be the point person for questions. Kelly has prepared an online ballot.</p> <p>**Mary to leave at 2 pm for a class. Liz will preside over the rest of the meeting.</p>	Mary will be point person for elections.
Secretary-Jean	No updates at this time. Because of the Summit will we have an Oct board meeting on Oct 21? Jean made a motion to cancel the October board meeting; Cherylee seconded. Approved	Oct meeting cancelled.
Past President-Kelly	No updates at this time.	



<p>President Elect-Liz</p>	<p>Summit update: Committee is in the marketing phase. Twenty four people have registered so far. Next email notices will go out Oct 1. Liz also used some USPS letters to invite people to attend. The main speaker will not be charging a fee. A donor will support students from the Mankato Allied Health Science program to attend (current or grad). Cat has been working to get 3.5 CHES credits and an evaluation put together. Since the business meeting has moved to Dec, the Summit will feature the chapter awards, trivia and networking. For the poster session there are three abstracts submitted. Due date is Sept 23. President of National SOPHE to be on Zoom for summit. Reminder that it will be National Health Education Week Oct 17-21.</p>	
<p>Treasurer-Cherylee</p>	<p>Last month we had \$8,507.64 as a balance. As of Sept 19 the balance was \$8,740.17. Expenses: Katie Edwards honorarium \$150 for summit, \$10 for CHES credits. Fees for credit cards have increased. There will be summit costs for awards.</p>	
<p>Awards-PH</p>	<p>Jean reported that there were seven nominations for the three awards. The committee has met and made their selections. PH is developing letters to the awardees. Information will be sent and posted after the summit. Since we are virtual-awards will be sent to the awardees. Will establish the amount of time and placement on the summit agenda with Liz.</p>	<p>PH, Liz</p>



Membership-Taylour	41 professional members, 29 students (70 members) and 16 National SOPHE members. Working with summit committee. Taylour has the opportunity to speak at U of M-Duluth and will promote MN SOPHE membership.	
Student Reps-Katie, Kenia	Katie reported on making Summit announcement at ESG meeting. Kenia has promoted the poster session submissions and a slide presentation. Are there other ESG chapter to reach out to?	
Advocacy-Lauren	<p>Congratulations to Lauren for receiving an \$800 scholarship to attend the National SOPHE Advocacy Conference. This will be an in-person event Oct 21-24 in Washington, DC. Lauren and the board discussed the expenses above and beyond what will be covered by the \$800 scholarship. Kelly made a motion, starting this year, to have MN SOPHE provide annual financial support for the advocacy chair to attend the national advocacy conference. The max would be \$500 with an advance of \$250. Katie seconded the motion. Approved. Finances to be coordinated with Cherylee.</p> <p>Lauren and others attending will be asked for an account of their experiences at the summit.</p> <p>Lauren has been working on a “Questions for Candidates” document. Judith made a motion to approve the document and send out to members. Cherylee seconded the motion. Approved. Lauren is involved with the planning of the Sept 22 Civic Engagement webinar in collaboration with</p>	Lauren, Cherylee



	MPHA, and will be one of the panelists. She will announce the “Questions for Candidates” document at the webinar.	
Communications-Sia	No report at this time. It was noted that Sia is posting on Mondays for the summit and provides a monthly communication with members that has many good resources and job postings. Nice work!	
Continuing Ed-Cat	December 14 will MN SOPHE will host a webinar on Gambling and there is planning for a January 2023 webinar on Suicide Survivor Supports. Will be reaching out for reviewers for summit CHES credits. Has been assisting with summit poster abstracts.	
National Delegate-Judith	Reminder that the annual chapter report is due to National SOPHE in October. It is an online submission. Judith attended the last House of Delegates meeting on Sept 12. There is still much internal reorganizing going on. One area being worked on is communications with chapters and having tools for chapters, such as being able to post events.	
Adjournment	Meeting adjourned by Liz at 2:14 pm. No meeting in October due to the Summit. Next meeting: November 18, 2022	

Meeting Summary:



Calling All Members! Register for the Annual Health Education Summit!

Spread the word with colleagues, students and interns. The Annual MN SOPHE Summit is less than a month away on Oct 19. Great speakers, poster session, annual awards and networking will be featured this year. We will be virtual, affordable and convenient! Check it out online. <https://mnsophe.wildapricot.org/events>

Interested in Chapter Board Roles?

Nominate or sign up to be on the ballot this fall for 2023. Positions available are as follows:

- Advocacy Chair
- Awards Chair
- Membership Chair
- National Delegate
- Treasurer
- President Elect

Contact current President, Mary Kramer if interested. spoheminn@gmail.com

Thank You from the Awards Committee.

Thank you for your nominations or passing the information along about our annual awards: Health Educator of the Year, Outstanding Contribution to Public Health Education, and the **new** Student Recognition award. Selections have been made and will be announced as part of the Summit on Oct 19.



Congratulations to Lauren Witt, Advocacy Chair!

Lauren has been selected for a scholarship to attend the National SOPHE Advocacy Summit in Washington, DC from October 21-24. The topic for the summit is Youth Health Equity. Lauren will be a wonderful representative from our chapter, and we wish her well. Also, added to this news, Lauren has completed her internship and is starting a new job in the health education field. All the Best!

Save the date.

December 14: MN SOPHE to host a webinar on Gambling.

As access to gambling and its influences on society and communities increases, the need for problem gambling awareness becomes vital to ensure that those communities remain healthy. This presentation will include the signs of problem gambling, the risk factors for those affected by problem gambling, common co-morbidities, treatment and tools that are available, and the concept of low-risk guidelines and other prevention topics.

Stay tuned for registration.

Covering All the Bases: National Health Education Week Oct 17-21.

<https://www.sophe.org/focus-areas/national-health-education-week/>

The NHEW activities increase awareness of major public health issues and promote a better understanding of the role of health education and health promotion.



SOPHE

Minnesota

