MNSOPHE Executive Committee Meeting Minutes

August 14, 2018

1. Call to Order by President Karl Larson at 10:03 AM via WebEx online meeting.
2. Approval of agenda. No additions to the agenda.
3. Roll call:
	1. **Present:** Karl Larson, President; Joe Visker, President-Elect, Mary Kramer, Communication’s Chair; Kelly Kunkel, Continuing Education Chair; Suzanne Driessen, Secretary; Pat Stieg, Advocacy Chair, Cherylee Sherry, Treasurer
	2. **Absent:** Liz Heimer, Membership Chair; Judith Luebke, National House of Delegate; Student Representative vacant position
4. Secretary’s Report
	1. Approved 6-5-18 minutes. Motion carried.
5. Meeting adjourn at: 10:42 am
6. Next Meeting: TBA

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| Agenda Topic: President’s Report |
|  | Presenter: Karl |
| Discussion |  |
| * Making an “All Hands on Deck” call for elections. Currently only have one nominee for membership and one nominee for treasurer. Encourage all to talk to colleagues. Will move forward with election September 1 if we get at least one person per position.
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| Conclusions | N/A |
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| Action Items  | Person Responsible | Deadline |
| N/A |  |  |
| Agenda Topic: Treasurer Report |
|  | Presenter: Cherylee |
| Discussion |  |
| * Currently have $748 in the treasury. Working with Liz on website upgrade automatic payment set up and ability receive payments for membership and conference registration.
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| Conclusions | N/A |
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| Action Items | Person Responsible | Deadline |
| N/A |  |  |

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| Agenda Topic: Annual meeting/conference |
|  | Presenter: Joe |
| Discussion |  |
| * Gave a full rundown on status of the conference. We have secured a full slate of presenters, and it will be a busy day. We are now working on the details of the event.
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| Conclusions |  |
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| Action Items  | Person Responsible | Deadline |
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| Agenda Topic: Membership/Communications  |
|  | Presenter: Liz per written communication |
| Discussion |  |
| We now have the paid website. However, we are running into a road block at the moment with being able to use their payment system for registration and memberships. Currently, they are asking for authorized signer information and ownership questions. Cherylee and I are working with them on getting set up (thank you Cherylee!). My hope is that I can get the application for their payment system by the end of the day. Once submitted it will take 1-3 days to be approved, then I can finally get things set up. I do need a couple things before I can get this going. The first would be all of the information we need on the registration forms. The second, any discounts we would need to do for speakers (if we are doing that). Thank you for your patience! No new members. |
| Conclusions |  |
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| Action Items | Person Responsible | Deadline |
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| Agenda Topic: Advocacy |
|  | Presenter: Pat |
| Discussion |  |
| * National SOPHE Advocacy Committee meets monthly. Currently working on the following resolutions: Weight Bias; Achieving Health Equity Concerning Refugee, Forced Migrant, Displaced and/or Non-Nationalized Persons in the United States; Coordinated School Health (Whole School, Whole Community, Whole Child); and forming a subcommittee to work on a Women’s Health Resolution.
* SOPHE Advocacy Summit is October 13-15, 2018 in Washington DC. Special focus on the public health impact of gun violence, under the theme of “Mobilizing the Next Generation of Health Advocates”. Registration deadline of September 13 in order to have visits scheduled with congressional members.
* <https://www.sophe.org/advocacy/advocacy-summit/2018-advocacy-summit/>
* Contacted other states regarding Medicaid reimbursement for CHES/MCHES® and it doesn’t appear that they have statewide Medicaid reimbursement. Cherylee described information sent to Pat regarding CHES and certified Behavioral Health Homes (BHH). As part of the BHH Multi-Disciplinary Team Approach, a person with CHES meets the qualifications as a “Qualified Health Home Specialist.”
* See page 3 <https://edocs.dhs.state.mn.us/lfserver/Public/DHS-6307-ENG>
* We do not have legislation attached to CHES like the other professions that are qualified health home specialists.
* CHWs have been eligible to receive payment since 2006. The following link is the 2017
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| Conclusions |  |
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| * It is in the best interest for CHES/MCHES® to obtain legislation for reimbursement for health education both for Medicaid primary care, dental and Behavioral Health Homes.
* Following up on the previous discussion about a possible list of questions on health education/public health of candidates running for elected office (local, state, federal) and avoiding violation of electioneering laws. Pat will look for have a “newsletter” type of piece to share with MNSOPHE members, as well as a possible associated activity for the annual meeting.
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| Action Items | Person Responsible | Deadline |
| Set up a meeting to discuss high-level strategy tasks. | Pat/Cherylee |  |

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| Agenda Topic: Continuing Education  |
|  | Presenter: Kelly |
| Discussion |  |
| * National conference calls on September 2018.
* Asked for a mentor from National to help submit for approval for the MN-SOPHE conference.
* Invite boarding states. Have mailing list for Iowa. Invite to conference and to Western Wisconsin CHES.
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| Conclusions |  |
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| Action Items | Person Responsible | Deadline |
| Secure CHES credits for conference. | Kelly |  |

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| Agenda Topic: House of Delegate Report  |
|  | Presenter: Judith |
| Discussion |  |
| * Chapter appreciation submission completed for national chapter appreciation week.
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| Conclusions |  |
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| N/A |
| Action Items | Person Responsible | Deadline |
| N/A |  |  |

Minutes respectfully submitted by Suzanne Driessen, Secretary

Approved on: September 28, 2018